Procedures to set up the RIPE NCC

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1 Status

The need for a RIPE Network Coordination Center is described in document ripe-19. The activity plan for the NCC is defined in ripe-35.

At the 8th RIPE meeting it was decided to request RARE to act as the organisation that provides the legal environment for the RIPE NCC. This has been accepted by the RARE CoA meeting of May 16-17. Also it was reconfirmed that RARE has no resources to fund the NCC centrally.

This document describes the procedures that are necessary for setting up the NCC. The three main elements are:

- finance
- selection of personel
- selection of site

2 Finance

A first estimate of the budget follows from the activity plan, section 5, where the technical requirements of the NCC are outlined. The figures below should be regarded as a first approximation that clearly needs further fine tuning. On the other hand it does give the finacial goals to be reached before the NCC goes into operation.

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Staff               180.000 ECU
Equipment            30.000 ECU
Office space         15.000 ECU
plus overheads
Travel budget        15.000 ECU
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Total               240.000 ECU  per annum
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The goal is to secure funding for an initial period of three years; so arrangements for 720.000 ECU must be found.

Proposed is, to invite organisations active within and outside RIPE to participate in funding arrangements.

3 Staff

The NCC staff wil be invited by open sollicitation. A selection board consisting of representatives from RIPE and the RARE EC will appoint the NCC staff.

- Open sollicitation: proposed is that the announcements of NCC positions will be made on the RIPE and RARE CoA distribution lists.
- In the selection board, RIPE must have a strong voice, to ensure an excellent working relationship between RIPE and the NCC.
- The first appointment will be the NCC manager. This manager will subsequently be involved in the selection of NCC staff.
- The appointed NCC manager will be involved in the final selection of the site that houses the NCC.

4 Site

The selection of the NCC site will be done by open sollicitation. A selection board consisting of representatives of RIPE, the RARE REC and the NCC manager will do the final selection.

- A detailed description of the site requirements will be produced.
- An invitation to propose sites will be published on the RIPE and RARE CoA distribution lists.
- The above defined selection board will select the NCC site.